Tennessee Electronic Transcript Exchange



The **Tennessee Electronic Transcript Exchange**, created by the National Student Clearinghouse in partnership with the Tennessee Higher Education Commission (THEC), enables Tennessee high schools to send their students' transcript data electronically, securely, and at no cost through a statewide exchange.

Simplifying Transcript Delivery

The Exchange streamlines transcript delivery for high school counselors and registrars, enabling them to securely send transcripts to colleges, universities, both the NCAA and NAIA Eligibility Centers, and other approved organizations within Tennessee and beyond. These efficiencies allow staff to spend more time helping students plan for postsecondary success.

The Exchange is also connected to the state's Tennessee Education Lottery Scholarship (TELS) eligibility system. When final transcript data is uploaded for graduates, the required information is automatically submitted to TELS, eliminating the need for a separate reporting process.

Supporting TN Direct Admissions

The Tennessee Electronic Transcript Exchange plays an important role in supporting THEC's TN Direct Admissions program, a statewide initiative designed to simplify the path to college and technical training for Tennessee students.

Through the TN Direct Admissions portal, eligible students can explore participating institutions and select up to nine colleges, universities, and Tennessee Colleges of Applied Technology (TCATs) to receive their high school transcripts.

The Exchange securely manages transcript delivery for participating students, helping them take the next step toward college or technical training while reducing manual work for high schools. By supporting TN Direct Admissions, the Exchange helps create a faster, simpler pathway from high school to postsecondary education and training.

Benefits for Tennessee High Schools

- **Send transcripts electronically at no cost** to participating institutions and organizations.
- **Reduce manual processing** and administrative workload for counselors and registrars.
- **Securely deliver student records** through a trusted statewide exchange.
- **Track transcript delivery** electronically for greater visibility and confidence.
- **Support statewide initiatives** such as TN Direct Admissions and the Tennessee Education Lottery Scholarship (TELS) program.
- **Expand transcript sharing** with confidence through the Clearinghouse's nationwide network that makes it easy for students and institutions to exchange transcripts efficiently.

To learn more visit,
theclearinghouse.help/tc-tn

National Student Clearinghouse®

A Trusted Solution for Tennessee Schools

The Exchange is certified compliant with the Family Educational Rights and Privacy Act (FERPA) by iKeepSafe, a leading privacy nonprofit organization.

A Tennessee School's Experience

Tennessee high schools using the Exchange have already testified to the significant efficiencies gained through electronic transcript exchange.

Read what Samantha Hutcherson, Junior & Senior Counselor, at Ripley High School, part of Lauderdale County Schools, has to say:

In our day-to-day office, our registrar gets a lot of transcript requests, and I also send transcripts to postsecondary schools. The Transcript Center makes this incredibly easy. I can log in, search for a student, and send their transcript within minutes—it's honestly a breeze...

Our district started using the Transcript Center right after I was moved into our high school. It made the entire transcript process so much more efficient. Instead of printing and mailing transcripts, I can simply select students, export the file from our SIS, upload it, and everything is ready to go.

Since using the Transcript Center in the last few years, we have also been able to make transcripts for our recent graduates easily accessible in addition to those of our current seniors. What used to be a time-consuming process is now quick and straightforward. What could have taken hours now takes just a few clicks, saving a huge amount of time and stress.

> *"I would 100% recommend the Transcript Center. It saves time, reduces manual work, and keeps everything organized in one place...Overall, it just makes the job so much easier. "*
>
> **— Samantha Hutcherson**
> **Junior & Senior Counselor**
> **Ripley High School**

My favorite feature is being able to see exactly when a transcript was received and by whom...That level of tracking is incredibly helpful and takes the pressure off when I know I've done my part...

Not only is it easy and fast with great documentation, but it also includes all of the ACT scores that my seniors have taken over the years...

I would 100% recommend the Transcript Center. It saves time, reduces manual work, and keeps everything organized in one place. There's no need to keep printing or re-downloading transcripts, and it provides clear records of what was sent and when. It's also helpful for tracking where students are sending transcripts for postsecondary planning. Overall, it just makes the job so much easier.

To learn more visit,
help.studentclearinghouse.org/transcriptcenter

National Student Clearinghouse®

©2026 National Student Clearinghouse. All rights reserved. 0926-00