

CREATE AN ACCOUNT

THEC STUDENT PORTAL

1. Go to **c4tn.org** and click the red **THEC Student Portal** button. From mobile device, click three bars on the top right to find the red **THEC Student Portal** button.
2. Click **Create an account** button.
3. Tips to complete form...
 - Use first and last names, SSN (Social Security Number) from Social Security Card;
 - Use **personal email** rather than school email;
 - Username must be letters + numbers only; 6-25 characters...
(*All requirements have been met* will display when satisfied)
 - **camward1**
 - **carnelltate14**
 - **jefferysimmons98**
 - Password can be complicated! Try school mascot + grad year + special character...
(*All requirements have been met* will display when satisfied)
 - **Eagles2030\$**
 - **Mustangs2030!**
 - **GoDogs2@30**
 - Challenge question answers must be at least **four** letters.
 - Click **Create account** button; **do not press enter on keyboard.**
 - If you have trouble creating your account, please call **800-342-1663** between 8:00 a.m. - 4:30 p.m. CT and press 1 for assistance (available Monday - Friday).



**Tennessee Higher
Education Commission**