

Enrollment Next Steps

Congratulations on taking the next big step towards achieving your dream and enrolling in college! Here we have some steps that will help you during the enrollment process.

□ **Send official documents**

- Check with your college or university and make sure you've submitted all required documents. These can include official transcripts from your high school, ACT scores, and healthcare forms.

□ **Attend new student orientation or equivalent**

- Attend new student orientation at your college or university or access it online, if applicable.

□ **Access college email**

- You will receive a student email account from your college or university. Set it up!

- Make sure you can log in and check this email account regularly. Your college or university will start sending all information through this account.

□ **Complete placement testing**

- You may need to complete placement testing if you received less than the following scores on your ACT: math (19), English (18), reading (19).

- Placement testing is different for every school; please contact your institution to determine what is required.

□ **Talk to your advisor**

- Be sure to talk to your advisor before registering for classes. You may have to schedule an advising appointment through your institution, and every school handles it differently.

- Create an educational plan and get assistance in scheduling your classes.

□ **Talk to the Bursar**

- Check in with the Bursar's office to make sure that they have all of your paperwork and your account is up to date.

□ **Register for classes**

- Register early! The earlier you register, the better your chances are to get the classes you want. Figure out which classes are needed in your first semester with your advisor.

□ **Double check credit hours**

- Most institutions require you to take at least 12 hours to be full-time. Completing 15 hours per semester is often necessary to finish an associate degree in two years or a Bachelor's degree in 4 years.

□ **Register for parking**

- Each campus handles parking differently and if you plan to have a car, make sure you check out parking regulations and when to register.